

STEP BY STEP INSTRUCTIONS FOR COMPLETING
Nicolas Martiau Descendant Association Application Papers

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Please keep in mind that all expenses for supplies printing, copying, paper etc., comes from each individual officers own finances. Therefore it helps all of us if you can make the copies and fulfill the following instructions as completely as possible. **THANK YOU.**

Submit one original application (LVHb) and lineage (LVHc) with proofs and one copy of application/lineage only (we only need one set of proofs) to the NMDA Treasurer George Walker, P.O. Box 1207, Mathews VA 23109. *Include a legal size self addressed stamped envelope and your check of \$21 for your first year dues.*

Page 1 – NMDA Official Record **(Form must be typed or printed legibly in black ink.)**

1. Type state and city.
2. National Number ... leave blank. It is assigned by NMDA when the application is verified and approved.
3. List applicant's full name and that of spouse and current mailing address.
4. Following the phrase " I hereby apply..." fill in the next generations (i.e. 2. Reade -3. Warner - 4. Lewis - 5. Lewis - 6. Lewis - 7. Miller).
5. Signatures are to be in **black ink**. National officers will sign **after** the application has been prepared and checked by the Registrar for errors.

Page 2 through 4 – Lineage

GENERAL GUIDELINES

For the benefit of future generations these documents need to be as complete, correct and legible as possible.

1. Throughout the application, use the full or legal name. Do not use initials alone. A nickname maybe written in "quotes." A woman is referred by her maiden name or if a widow as Mrs. first, middle (maiden name), surname, (i.e. - Mrs. Jane Ann (Smith) Doe)
2. Dates are to be given day-month-year format (20 Jan 1755). All names, dates and places must be complete with proof that will clearly tie each generation to the preceding one. If a date or place cannot be secured, the applicant must give explanatory statement.
3. Places should be cited as town, county or parish, and state. (Use common postal abbreviations for states.)
4. Be sure each name, date and place agrees with or is confirmed by the proof (references) sent.
5. Underline in red all pertinent information for each generation (i.e. - a birth certificate underline the date, place, county and state).
6. Each proof should be marked with the generation to which it pertains using red pencil/pen.
7. Paper clip each generation separately.
8. Print your name on the back of every piece of paper. That will insure it will not get lost.

YOU MUST COMPLETELY FILL OUT NMDA APPLICATION/LINEAGE FORMS (LVHb August 2010/c August 2004)

(References) or the sources, documents, or evidence used to prove the applicant's lineage

Proof is required for all dates, places and relationships given for all generations:

1. The proof sent should be from the best source available; such as birth, death or marriage certificates, Bibles (with title page and date of publication), wills, probate records, deeds, census, diaries, old letters, title page must accompany pages from books, etc.
2. Family tradition **is not proof**. Pedigree charts, family group sheets, undocumented genealogies, and internet pedigrees **are not proof**.
3. The NMDA does accept other lineage societies as proof. In addition to that society's application you must include proof from that society that it was accepted by them for membership (i.e. - certificate, acceptance papers, etc). Also refer to the short form instructions below. **YOU MUST COMPLETELY FILL OUT NMDA APPLICATION FORM.**
4. Each generation must show connection to next generation.
5. **Never mail original records since proofs are not returned.**

Generation 1: The Applicant

State fully name, birthday, marriage data and place.

Generation 2: The Applicant's Parents

Complete the phrase "the said..." was the child of... "first with the father's full name, birth date/place, and death date/place, if applicable. Following "...his (first or ____) wife..." write the mother's full name, birth date/place, death date/place, and their marriage date/place.

Generation 3: The Applicant's Grandparents

Complete the phrase "...was the child of..." with all appropriate names, dates and places. If a full name, date or place cannot be secured the applicant **must** give an explanation.

Generation 4: Through Nicolas Martiau:

As above, list all names, dates and places to clearly identify each generation of the direct line.

Sign and date application. You must completely fill out NMDA application/lineage forms (LVHb August 2010/c August 2004)

Congratulations!

You have just proved your lineage in a very select family society – the NMDA.

Short form procedure - joining through a blood relative

Memberships are available if a family member (parent, grandparent, cousins, etc.) has been accepted by established hereditary societies as a Martiau descendant. (DAC, Huguenots; Jamestown; Colonial Dames XV11; NMDA, etc.)

1. Complete all generations, number one (you) to Nicolas Martiau. No documentation (proof) needed beyond your approved family member (generations number two or three).
2. Proofs to be submitted for generation number one (you): birth certificate, marriage license, spouse death certificate. Continue documentation procedure for each generation back to the approved family member.
3. Generation number two (parent) or number three (grandparent): Under "Proofs," reference the society and approved number. A copy must be submitted. If needed, you can request a copy from the applicable society. *You are fortunate to have a family member providing easy access into NMDA*